

BATTALION BUDDY SET UP



- <u>Battalion Buddy (SKINS ONLY)</u> We recommend opening your poly-fil bags a minimum of 24-48 hours before your event. This will allow the stuffing to decompress prior to your event.
- If participants will be seated, it is recommended to place a bear at each seat (see photos on the right).
- Stuffing, camo jacket and note can be placed in the middle of each table or nearby in boxes/on supply tables.







- <u>Battalion Buddy Kit</u> It is recommended to place a bear at each chair or pass out your kits to each participant as they enter the event.
- Please be sure to inform participants each kit includes all of the required materials to assemble one Battalion Buddy and all the stuffing included in each kit should be used.
- <u>Do Not</u> use the plastic bag provided with the kit to reship the assembled Battalion Buddies. Please discard this bag before shipping.

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For your reference (50) completed Battalion Buddies fit into a shipping box sized (24" x 24" x 45")

Once you have confirmed the number of boxes in your shipment, contact your Corporate Engagement Manager to receive your internal receiving slips. These are NOT shipping labels but are used for our internal receiving processes. It allows us to track and confirm your donations once it arrives at our facility.